

Familiarity with software solutions related to global trade (GTM), logistics, import, and export compliance and management, including Customs clearance, supply chain visibility, freight forwarding, HTS Classification, export licensing, denied party screening, supply chain event tracking, import export workflow, and international documentation requirements is a definite asset.

Employment Form

Potential employees are evaluated without regard to race, color, religion, age, gender, national origin, non-job related handicaps, or any other legally protected status.

Personal Data

Name: Last: _____ First: _____ Middle: _____

Address: Street: _____

City: _____ State: _____ ZIP: _____

Contact Telephone: _____ Email: _____

Social Security No.: _____ - _____ - _____

Are you eligible to work in the U.S.? Yes No Are you 18 years of age or over? Yes No

Do you have a valid driver license? Yes No State: _____ No.: _____

Position Section

Position Desired: _____ Full-time Part-time

Salary Desired: _____ Date Available: _____

Are you willing to travel? Yes No How often? _____ Restrictions: _____

Can you work overtime? Yes No How often? _____ Restrictions: _____

How were you referred? Website Employee Agency Ad Other: _____

Optional Information

Have you been employed by QuestaWeb? Yes No Dates: _____ - _____

Reason for leaving: _____

Do you have relatives employed by QuestaWeb? Yes No Name: _____

Have you ever worked under any other names? Yes No Please List: _____

Have you ever been convicted of any felony, crime, misdemeanor disorderly person offense, or any other

offense (except traffic violations)? No Yes (not an automatic disqualification) - List all convictions and results:

Education Section

Schools attended:

High School: _____ Completed: Yes No

College: _____ Completed: Yes No

Graduate: _____ Completed: Yes No

Post Graduate: _____ Completed: Yes No

Foreign Languages: (Complete Only If You Are Fluent)

1. _____ Speak Read Write
2. _____ Speak Read Write
3. _____ Speak Read Write

Computer Skills: (Software, Hardware, 3rd Party Packages) _____

Professional References *Do not include relatives*

Name:	Position:	Telephone:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employment History *Please begin with your most recent employment*

If currently employed, may we contact your present employer? Yes No Your initials: _____

Company #1: _____

Address: Street: _____

City: _____ State: _____ ZIP: _____

Contact: Telephone: _____ Email: _____

Name: _____ Position: _____

Dates employed: _____ - _____ **Salary:** Start: _____ End: _____

Duties & Responsibilities: _____

Full-time Part-time Consulting Position Held: _____
 Resigned Terminated Layoff Explain: _____

Company #2: _____

Address: Street: _____

City: _____ State: _____ ZIP: _____

Contact: Telephone: _____ Email: _____

Name: _____ Position _____

Dates employed: _____ - _____ **Salary:** Start: _____ End: _____

Duties & Responsibilities: _____

Full-time Part-time Consulting Position Held: _____
 Resigned Terminated Layoff Explain: _____

Company #3: _____

Address: Street: _____

City: _____ State: _____ ZIP: _____

Contact: Telephone: _____ Email: _____

Name: _____ Position _____

Dates employed: _____ - _____ **Salary:** Start: _____ End: _____

Duties & Responsibilities: _____

Full-time Part-time Consulting Position Held: _____
 Resigned Terminated Layoff Explain: _____

Your Resume

Please send your resume by fax: 1.908.233.0706 **OR** email it to us: hr@questaweb.com

Acknowledgments and Authorizations

I understand that nothing contained in this employment application or in the granting of an interview to create an employment contract between QuestaWeb and myself for either employment or the providing of any benefits. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon QuestaWeb unless made in writing.

I certify that answers given herein are true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

I authorize investigation of all statements contained in this application for employment as may be necessary, including my past employment, education, consumer credit, and activities, in arriving at an employment decision. I release from all liability all persons, companies and corporations supplying any information pursuant to such investigation. I agree that any information obtained by QuestaWeb will be held confidential from all persons, including myself, except as required by law.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless an authorized executive of this organization specifically acknowledges such change in writing. The first **185** days of my employment will be considered a trial evaluation period, further, that my employment is for no definite period of time.

I acknowledge the fact that this application of employment will be active for 45 days; after this time period, I must reapply for further consideration.



I Agree



I Do Not Agree

Your initials: _____

Signature

I HAVE READ THE ABOVE AND ACKNOWLEDGE THAT I UNDERSTAND IT'S MEANING.

Applicant: _____

Date: _____